Environmental Protection

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Commissioner

November 10, 2026

Addendum Number 3
Contract: GI-PSE 1-3
EPIN: 82627P0002

This addendum is issued for the purpose of amending the contents of the Request for Proposal (RFP) for the above referenced contract, released on **October 21, 2026** and is hereby made part of said RFP to the same extent as though it were originally included therein.

Response Due Date Extended to November 25, 2026 at 4:00PM

Questions & Answers

1. If a non-M/WBE firm enters into a Joint Venture with a certified M/WBE firm, does the Joint Venture receive the point preference of 5% of the total technical points earned in the evaluation of the proposal?

   Both vendors need to be M/WBE certified to receive the 5% point preference.

2. Is a firm allowed to submit as a JV partner and as a subconsultant on other teams? To clarify my previous question, can we submit as a JV partner and a minor subconsultant on other teams?

   Yes, a firm can propose as a JV in one proposal and as a sub for another proposal.

3. Does NYCDEP coordinate design alternatives with NYCDPR, or would the winning subcontractor be expected to coordinate?

   Yes, NYCDEP will coordinate design alternatives with NYC Parks and NYC DOT and comments will be compiled by DEP and sent to the consultants.

4. Will NYCDEP expect the contractor to perform formal wetland delineations, endangered species studies, comply with potential historic/archaeological resources, etc. or is there a City contractor who would perform this work for proposed projects associated with water bodies?

Consultant would be the lead for wetland delineations either through surveying or existing LIDAR information, identifying required regulatory permits and all other required environmental assessment requirements. DEP can assist where applicable.

5. Will NYCDEP expect the contractor to complete the SEPA and the CEPA process for projects under this contract?

   If you are referring to CEQR, the environmental review for all upland green infrastructure is covered under a Type 2 Determination. However, for in-water work, appropriate environmental assessments may be required.

6. The RFP indicates that the Project Manager (PM) must be a licensed PE in NY. Considering the scope of Green Infrastructure design projects, would the DEP accept a Registered Landscape Architect (RLA) and / or a Professional Geologist (PG) as satisfactory qualifications?

   In lieu of a licensed New York Professional Engineer as Project Manager, a licensed New York State Registered Landscape Architect would be considered for the Project Manager (PM) position.

7. The RFP lists Sr. Engineer and Engineer as "Key" staff that require a PE license in NY. This is not typical on DEP projects as these staff will not be required to sign / seal any design documents. Will the DEP remove this requirement from this RFP?

   No.

8. Since the cost proposal shows only rates for the given tasks, how does the consultant demonstrate a 30% M/WBE or a Hispanic % when there is no scope or total to take a % of? Will DEP issue an Addendum to clarify the Hispanic % as this is not seen in the RFP.

   Please follow the steps in Attachment E in the RFP Labeled "M/WBE Utilization Plan & PASSPort" to complete the W/WBE goals.

9. The PASSPort Technical Envelope Questionnaire/Organizational Capability tab states that a Staffing Schedule is required to show allocation of expertise or staffing levels during the different phases of work, but a Staffing Schedule is not required by the RFP. Can you please clarify if a Staffing Schedule should be included in our response, in the Organizational Capability section?

   A staffing Schedule can be provided to show the efficacy of the proposed staff, however, is not a requirement.

10. The PASSPort Technical Envelope Questionnaire/Organizational Capability tab states that the responder should describe our firm's

available resources (i.e.: administrative, technical staff, facilities, financing and other resources) to support the successful completion of all necessary tasks required for this contract, but a Other Available Resources requirement is not mentioned in the RFP. Can you please clarify if the Other Available Resources narrative should be included in our response, in the Organizational Capability section?

The Tech Q has been updated. Other Resources are not required to be included.

11. The PASSPort Technical Envelope Questionnaire/Organizational Capability tab states that the responder should indicate if key personnel included in the proposed staffing plan are committed to other DEP projects, but a Staff Assigned to Other DEP Projects requirement is not mentioned in the RFP. Can you please clarify if a Staff Assigned to Other DEP Projects narrative should be included in our response, in the Organizational Capability section?

It would be helpful to know how Staff Assigned to other DEP projects will be available for this project, however it is not requirement.

12. The RFP limits the Project Manager and Project Director to New York State licensed Professional Engineers. If the Engineer of Record is identified in the project team, may the Project Manager and/or the Project Director be a New York State Registered Landscape Architect?

Yes.

13. Must vendors be identified as part of the proposal for each of the services identified under Other Direct Costs? Or can these be identified at the time of the task order.

See response to Question 30.

14. Is the scope limited to DOT-owned street ends, or may it also include street ends under other jurisdictions?

Only NYCDOT owned street ends would be considered.

15. In the Pre-Proposal Conference slides, on slide 29/38 it is stated "In no case shall the annual salary increase for any single employee billed to DEP be more than five percent (5%) or $3.00 per hour, whichever is greater. But in the RFP on page 32/171 it states "Except for Subsection (ii) below, in no case shall the annual salary increase for any single employee billed to the Department be more than the employee's actual increase up to seven percent (7%) or $4.00 per hour, whichever is greater. The Department will not reimburse the Consultant for any salary increases in excess of such permitted amounts." Please confirm which is correct.

Proposers should follow the guidance in the Request for Proposals and not the PowerPoint presentation.

16. The contract template provided with the RFP states "in no case shall the annual salary increase for any single employee billed to the Department be more than the employee's actual increase up to seven percent (7%) or $4.00 per hour, whichever is greater."

However, the pre-proposal conference presentation states "In no case shall the annual salary increase for any single employee billed to DEP be more than five percent (5%) or $3.00/hour, whichever is greater."

Please clarify salary increases.

Proposers should follow the guidance in the Request for Proposals and not the PowerPoint presentation.

17. An extensive list of potential GI sites has been provided. Will DEP request the selected Consultant(s) to help prioritize and select Parks and DOT-owned sites for GI implementation?

Selected sites for evaluation will be provided by DEP to the selected consultant.

18. Is a firm allowed to submit as a JV partner and as a subconsultant on other teams? *To clarify my previous question, can we submit as a JV partner and a* ***minor*** *subconsultant on other teams?*

Yes, a firm can propose as a JV in one proposal and as a sub for another proposal.

19. Has DEP developed a preliminary prioritization or sequencing of the identified park and street-end sites? If so, can DEP provide the current list, including any information available on anticipated project type, scale, or geographic grouping?

A preliminary list of sites was included with the RFP release and is available in Passport. Sites from this list will be issued for individual Task Orders.

20. The RFP states that Task Orders will be assigned among the three consultants on an alternating/rotational basis. Will individual Task Orders generally consist of a single site, a group of geographically related sites, or multiple sites grouped by GI typology or program priority?

Task Order sites will be generally grouped geographically and contain approximately 10 to 15 sites.

21. For the NYC DOT-owned street-end sites, what range of interventions should proposers anticipate? For example, should teams anticipate ROW-scale green infrastructure such as bioswales and bioretention, conversion of street ends into public open space, shoreline or wetland restoration, outfall modifications, or combinations of these approaches?

For upland portions of street ends, designs would typically (but not exclusively) be the rain garden typology. In water work would be wetland restoration. No outfall modifications would be required.

22. The RFP states that the Prime Consultant may not subcontract the Construction Manager and Resident Engineer roles. Please clarify whether dedicated Construction Manager and Resident Engineer staff are required under this design contract, given that the Scope of Services primarily describes design services during construction and coordination with a separate CM. If these positions must be included by the Prime, would DEP consider allowing qualified M/WBE subconsultants to perform these roles to support the contract's 30% M/WBE participation goal?

A separate Construction Manager (CM) would be utilized during the construction phase that is not part of this RFP. However, under the Design Services During Construction, the consultant is expected to support the separate CM in reviewing and approving design related submittals. This is a Design contract, Construction Manager or Resident Engineer are not required. No, the Construction Manager and Resident Engineer roles must be performed by the Prime Contractor.

23. Please clarify the anticipated environmental investigation requirements for individual sites. Should Task Orders be expected to include Phase I Environmental Site Assessments and/or Phase II investigations where warranted, or will environmental investigation requirements be determined by DEP on a site-specific basis following review of existing information and preliminary geotechnical findings?

Under this RFP, Geotechnical Investigations would include soil infiltration information, soil sieve analyses and in some locations soil characterization for disposal purposes. Sites requiring soil characterization will be identified in Task Orders.

24. The RFP identifies a total ODC allowance of $1,275,000 for geotechnical investigation, CCTV pipe investigation/cleaning, and post-construction GI infiltration testing, but does not provide individual allowance values. Should proposers include the full $1,275,000 as a single ODC allowance in the Price Proposal, or allocate specific amounts among the three identified activities? If allocation is required, please provide the applicable amounts.

Specific amounts for each category will vary per Task Order. Total contract ODC's for this RFP would be $1,275,000.

25. For services anticipated to be paid through the ODC allowances, such as geotechnical investigation, CCTV investigation/cleaning, and post-construction infiltration testing, are proposers required to identify the firms that will perform these services in the proposal, or may those firms be selected following award and approval by DEP at the Task Order stage?

Firms anticipated to do geotechnical, CCTV or post-construction infiltration can be submitted for subcontractor approval at the time of contract award but prior to issuing Task Orders. They would need to be approved prior to starting design work.

26. For sites included in a Task Order, should the Consultant assume that DEP/DPR has already completed initial feasibility screening, or will the Consultant be responsible for evaluating candidate locations and recommending which sites and GI practices should advance into 30% design?

Initial sites will be evaluated through a walk-through Task Order. Sites determined to be feasible will then be included in a separate Design Task Order for further development.

27. Given that this is an on-call, rotational Task Order contract and the specific scope, number of sites, and level of effort for future Task Orders have not yet been defined, please clarify the intended basis for the Price Proposal. Is the proposal intended primarily to establish staff salary rates, overhead rates, and fee/profit percentages for use in negotiating future Task Orders?

Yes Correct, the hourly rates and overhead rates that are submitted as part of the response to this RFP, must be the actual current rates that are utilized.

28. How does DEP want us to provide a single Labor Cost in the Cost Proposal Template?

Proposers must submit their current hourly rate for each title, and the most recent Federal Acquisition Regulation (FAR) audited overhead for each title.

29. RFP Section II.D provides that the specific scope, schedule, staffing, and fee for each assignment will be established through subsequent Task Order Requests and Task Order Proposals. Section IV requires Proposers to submit labor rates, overhead rates, fee percentages, ODCs, and related pricing information, but does not require or provide a basis for establishing a total fee for the undefined future Task Orders. However, Attachment E, Part 2 instructs Proposers to enter a "Proposal Amount" in the PASSPort Item tab, which is then used to calculate M/WBE subcontractor participation. Since a total Proposal Amount cannot be determined until individual Task Orders are defined and negotiated, please clarify how Proposers should complete the Proposal Amount and related M/WBE subcontractor dollar amount fields in PASSPort for this solicitation.

Each awarded contract is $8million each. As indicated below in question 30, each proposer must submit proposed staffing. With each proposed staff, an accompanying hourly rate and FAR audited overhead rate.

30. RFP Section II.G establishes a 30% M/WBE Total Participation Goal for the contract. Attachment B, Article I, Part A, Section 4.B(ii) states that Participation Goals on a Master Services Agreement will be established for individual Task Orders issued after award. Please clarify whether the 30% M/WBE Participation Goal is to be met against the cumulative value of the overall GI-PSE contract, or whether M/WBE Participation Goals will be established and evaluated separately for each Task Order.

The goal will be set on the individual task order for each awarded contract estimated at $8 million.

31. RFP Section II.F, Allowances, establishes a total ODC allowance of $1,275,000 for Geotechnical Investigation, CCTV Pipe Investigation and Cleaning, and Green Infrastructure Infiltration Testing Post Construction; however, the individual values for each allowance item are blank. Please provide the individual allowance values for these three ODC items or confirm that Proposers should include the $1,275,000 as a single unallocated ODC allowance in the Price Proposal.

Specific amounts for each category will vary per Task Order. Total contract ODC's for this RFP would be $1,275,000.

32. RFP Section II.J states that Community Hiring requirements apply when the total/cumulative value of Task Orders exceeds $3,000,000 and establishes a goal of one Income-Based Community Hire for every $500,000 in total Contract/cumulative Task Order value. Please confirm whether, once the $3,000,000 applicability threshold is exceeded, the Community Hiring Goal is calculated based on the entire cumulative Task Order value or only the cumulative Task Order value exceeding $3,000,000. For example, if the cumulative value of Task Orders awarded to the Consultant reaches $4,000,000, would the applicable Community Hiring Goal be eight Income-Based Community Hires based on the full $4,000,000 cumulative value, or two Income-Based Community Hires based on the $1,000,000 exceeding the $3,000,000 applicability threshold?

The Community Hiring Goal is calculated based on the entire cumulative Task Order value once the $3,000,000 applicability threshold is exceeded, not just the amount exceeding the threshold.

For example, if the cumulative Task Order value reaches $4,000,000, the applicable Community Hiring Goal would be eight Income-Based Community Hires. The $3,000,000 threshold determines when Community Hiring requirements become applicable, while the Goal is based on the total cumulative Task Order value.

33. Scope of Services Section I.G requires compliance with the current Unified Stormwater Rule, including all applicable SWPPP requirements, while Addendum No. 1, Pre-Proposal Conference Presentation Slide 27 identifies SWPPP development as "for Sediment and Erosion Control only." Please confirm whether SWPPP services are generally anticipated to be limited to erosion and sediment control, with additional post-construction stormwater management requirements to be addressed on a site-specific basis where triggered by the proposed design.

Yes, stormwater retrofits like these are categorized as environmental enhancement projects and as such any required Stormwater Pollution Prevention Plans (SWPPPs) will generally need to address erosion and sediment controls only. That said, it's DEP's intent that stormwater management practices constructed as part of these stormwater retrofits will be compliant with the Unified Stormwater Rule to aid Parks in compliance with any future redevelopment activities.

34. Final Scope of Services, Tasks 1 through 5, identifies various maximum or specified quantities for services, including up to 60 Planning Phase monthly progress meetings/reports under Task 1.1.b, up to 60 Design Phase monthly progress meetings/reports under Task 2.1.a, public stakeholder meetings under Tasks 1.2, 2.2, and 3.2, up to 48 Construction Progress Meetings under Task 4.1.g, and up to 5 design-related Change Orders under Task 4.1.h. Please clarify whether the quantities identified in the Final Scope of Services apply separately to each Task

Order/project or represent aggregate maximum quantities for the overall rotational contract.

The quantities refer to the total contract.

35. Final Scope of Services, General Requirements Section I.3 and Tasks 2.6 through 2.9 establish design milestones at 30% Conceptual, 75%, 90%, and 100%. However, Task 2.7.a references an "advanced Schematic" submittal, and Task 2.8.a references comments and design changes associated with a "60%" design review/submission. Please confirm that the required design milestones are limited to the 30% Conceptual, 75%, 90%, and 100% submissions identified in Tasks 2.6 through 2.9, and that separate Advanced Schematic and 60% design submissions are not required.

Typo, Design milestones are limited to 30% Conceptual, 75%, 90%, and 100% submissions.

36. Would you please confirm whether a qualified Hispanic American–owned firm may count toward both the 5% Hispanic American participation goal and the 25% unspecified participation goal, provided the firm has the capacity and qualifications to perform a sufficient portion of the project scope? In other words, may participation by that firm be credited toward the full 30% M/WBE participation requirement.

Yes, a Hispanic owned firm's work can count toward the unspecified goal, but it's one or the other you cannot double count.

37. Please confirm the list of key personnel for this solicitation. The key personnel list in Section E.1 of the RFP does not align with the subcontactor restrictions in Section E.6.

Prime Consultant shall not subcontract the Project Manager and Project Director. Construction Manager or Resident Engineer are not applicable to this contract.

38. We would like to know the value of each of the three (3) contracts (Contract Value). We see the mention of $24M in Passport. Would that be split three ways for $8M each contract?

Yes split 3 ways $8 million each contract.

39. The ODC for "Green Infrastructure infiltration testing post construction" is priced as a direct cost. Is the work anticipated to be performed by a vendor and not team personnel?

By an approved drilling firm.

40. Is there a max contract value across all assigned task orders?

Value of Task Orders will be based on the number of sites to be designed.

41. Is the 6 public outreach number per task order or per contract?

Per contract.

42. What are the tasks anticipated for the role Environmental Health & Safety Professional during design and during construction?

Consulting firm should demonstrate in their proposal that all staff and subcontractors are adequately trained for their respective field work and that all safety protocols are in place and followed.

43. What are the tasks anticipated for the architect?

They can assist in developing landscape and site plans.

44. Please elaborate on the role of the project Architect, the desired experience, and the types of Architectural project elements that DEP anticipates may be involved.

See response to Question 43.

45. Can you please confirm if back up personnel need to have a New York State professional engineering license as well?

If they are replacing a position that requires a PE license, then yes, the backup personnel will also require a PE license.

46. Pg 8, Section E, number 6 of the RFP: "Prime Consultant shall not subcontract the Project Manager and Project Director or Construction Manager and Resident Engineer roles." Can the CM and RE roles be subcontracted?

Please see response for Question 22.

If you have any questions, please feel free to contact Vanessa Soto via the **Discussion Forum** tab in PASSPort.

Approved by: 