Human Resources Administration
Department of Social Services

January 22, 2025

ADDENDUM #5

Re: Provision of Congregate Supportive Housing RFx
EPIN: 06922P0040

Pursuant to Section 3-03 of the Procurement Policy Board (PPB) Rules, the Human Resources Administration is issuing Addendum #5 to the Provision of Congregate Supportive Housing RFx.

I. Notification

Due to a technical issue in PASSPort, the documents associated with this RFx were not visible upon its release. This issue has now been resolved and all the documents are visible. The documents will now appear in Round 46.

If you need technical assistance, please contact MOCS Help Desk: https://www.nyc.gov/site/mocs/about/help.page**.** Please add all relevant information to your MOCS request for assistance (the RFx EPIN, a screenshot, and a clear description of the problem). After you receive a MOCS Help Desk Ticket Number, please email ACCOContractPlanning@dss.nyc.gov with your Ticket Number and a description of the issue. The issue will be expediated with MOCS.

II. Revision to the RFx

Site Control: Page 3 of the RFx, Proposal Documents, Optional Documents.

The Site Control Section language was revised from:

"Deed, purchase and sale agreement, ground lease, option or (for City-owned property) site authorization or site negotiation letter."

To:

"Proposers should submit proof of site control for a minimum of the initial term of contract. For the purposes of this RFx, "site control" would include, but not be limited to, (i) Letter of

intent from owner or landlord; (ii) other proof of ownership or site control, such as a deed, executed contract of sale, site control letter for City-owned property, and/or executed long term lease; and (iii) other documents showing that the owner of the property has provided permission to the proposer, either directly or indirectly, to utilize the property. Note that if the owner of the property is not engaging directly with the proposer, the proposal should include any and all documents showing property interests from the property owner to the proposer, which shall include but not be limited deeds, master leases, subleases, contracts, options, and/or any other information which demonstrates appropriate real estate interests in the subject property. DSS/HRA reserves the right to request any additional information required to demonstrate both site control and pricing reasonability including pricing associated with the documents required for demonstration of site control."