

**To:** Plan holders for Contract: **NR-107**  
**From:** ACCO  
**Date:** **October 22, 2026**  
**Subject:** **Site Visit Notice**

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Please be advised there will be a site walkthrough for NR-107 at the following:

**Date and Time:** Thursday, October 29<sup>th</sup>, 2026, 1:00 PM

**Location:** 725 West 135<sup>th</sup> Street, New York, NY 10031 (DEP Field Office)

Take Broadway to 138<sup>th</sup> Street and then go west (towards the Hudson River). 138<sup>th</sup> Street turns to the left and becomes 12<sup>th</sup> Avenue. Continue to 135<sup>th</sup> Street and make a right turn. Go past the bike/running path and then turn right toward the security guard booth. Pass the security guard booth and continue north to the 2nd field trailer on the right side of the exterior lower roadway.

The following protocol will be followed:

1. Please limit your attendance to two people from each firm.
2. All attendees shall ensure that they meet the requirements to be on-site in accordance with the latest BEDC EHS Standards.
3. All attendees must meet at the designated meeting location.
4. All attendees must complete and submit the Temporary Access Form (for "PRE-BID MEETING SITE ACCESS"). Security Point of Contact is Nicholas Mistretta, 917-560-8742, [nmistretta@dep.nyc.gov](mailto:nmistretta@dep.nyc.gov). Email the completed form a minimum of three days prior to the site visit (attach copy of photo ID in the box) to [nmistretta@dep.nyc.gov](mailto:nmistretta@dep.nyc.gov)
5. BEDC EHS Regional Manager, or BEDC AM, will conduct the EH&S Orientation.
6. The walkthrough will go through the relevant project areas.
7. Upon completion of the walkthrough everyone will sign out and leave the site.
8. Every attendee must wear the minimum PPE listed below and bring their own.
9. No questions will be answered during the walkthrough.
10. The site visit is weather permitting and subject to change.

PPE Requirements:

- Hard hat
- Substantial work shoes or boots - sturdy leather (or equivalent) upper; defined heel. No perforated shoes, sandals, sneakers, cloth/fabric tennis shoes, mesh, open toed or high heel shoes allowed.
- ANSI-Class II High Visibility Vest
- Safety Glasses
- Work clothes:
  - a. Pants/trousers - no shorts, skirts, or sweatpants
  - b. Shirt with sleeves that cover the shoulders

[Clear Form](#)**DEP POLICE USE ONLY**Access: ☐ Approved ☐ Denied

Date/Time:

Reviewing Officer: Initials:

Badge #:

**TEMPORARY ACCESS FORM****Type of Access Requested. Select one:**

- ☐ **DAY WORKER ACCESS** - For persons working on a day-to-day basis at a DEP facility and/or project site and who are not part of a contractor's regular staff. DEP Police will notify the employee, construction manager, and post officer if access is granted.
- ☐ **DAY TOUR ACCESS** - For persons attending tours of DEP critical infrastructure. DEP Police will notify the individual and sponsoring DEP entity if access is granted.
- ☒ **PRE-BID MEETING SITE ACCESS** - For prospective bidders attending pre-bid meetings at a DEP facility and/or project site. Any bidder who does not fax or e-mail this form to the appropriate DEP Project Manager at least one week prior to the scheduled visit will be required to bring the requested information to the site no less than 30 minutes prior to the scheduled meeting start time; there is no admittance of any bidder more than 30 minutes after the scheduled meeting start time.
- ☐ **DELIVERIES** - For persons delivering materials to a DEP site (other than UPS or FedEx).

**SUBMIT  
FORM TO:**East of Hudson - Eastview Command Center

T: (914) 593-7500 / F: (914) 345-1840

E: PoliceEastviewComm@dep.nyc.gov

West of Hudson - Ashokan Dispatch

T: (845) 657-8433 / F: (845) 657-6145

E: Ashokancomm@dep.nyc.gov

This form expires fifteen (15) days from the date of submission. Access beyond that date requires official DEP-issued identification or submission of a new Temporary Access Form.

*All fields are required. Please print clearly or type:*Today's Date: **10/29/2026**Date(s) Access Requested: From: **10/29/2026**To: **10/29/2026**Site Location (name and/or address): **725 West 135th Street, New York, NY 10031**

Company or Group Affiliation Name:

Name: **Nicholas Mistretta**

Security Point of Contact:

Telephone #: **917-560-8742**Work to be Performed: **Site Walkthrough**

Name:

Last

First

M.I.

Date of Birth (mm/dd/yyyy):

Social Security # (last 4 only):

Contact Telephone Number(s):

or

Driver License #:

, Issuing State

If no driver license, other form of government  
issued photo identification and number:

I hereby affirm that the above information is true and that I agree to comply with all DEP policies and rules while I am on DEP property. I understand that 1) I must bring my identification to the site for physical inspection, 2) expired identification will not be accepted, and 3) providing false or misleading information or identification may result in criminal charges, denial of access to DEP sites and facilities, or rejection of any bid submitted by the applicant's company.

*Place identification in this box  
if scanning or faxing this form.*

Signature