City of New York
Department of Health and Mental Hygiene
Request for Proposals (RFP) for
Master Contractors for Agency Survey Work
Agency PIN: 28LL001500R0X00
PASSPort EPIN: 81627P0002

Addendum #1

October 13, 2026

This Addendum contains the following:

- changes to an RFP attachment, and
- revisions to the RFP.

Except as otherwise stated below and by any prior or subsequent Addenda to the above-referenced RFP, the solicitation remains unchanged.

Please note that the submission due date for proposals remains November 6, 2026, at 2:00 p.m. ET.

I. Changes to an RFP attachment:

Schedule A of Appendix A is replaced in its entirety by the document contained in Annex A to this addendum. Annex A contains the addition of Cyber Liability Insurance.

II. Revisions to the RFP: deletions are crossed-out; new language is underlined in boldface type:

A. Section III.N of the RFP

N. Federal Contract Riders

If any resulting contract is funded, in whole or in part, with federal funds, applicable federal riders may be required to be incorporated into such contract.

Annex A

Schedule A of Appendix A

SCHEDULE A

Article 7 -- Insurance	
Types of Insurance (per Article 7 in its entirety, including listed paragraph)	**Minimum Limits and Special Conditions**
■ Workers' Compensation §7.02 ■ Disability Benefits Insurance §7.02 ■ Employers' Liability §7.02	Statutory amounts.
■ Commercial General Liability §7.03(A)	$1,000,000.00 per occurrence $1,000,000.00 personal & advertising injury (unless waived in writing by the Department) $2,000,000.00 aggregate $0 products/completed operations Additional Insureds: 1. City of New York, including its officials and employees, and 2. _____ 3. _____
☐ Commercial Auto Liability §7.03(B)	$1,000,000.00 per accident combined single limit If vehicles are used for transporting hazardous materials, the Contractor shall provide pollution liability broadened coverage for covered vehicles (endorsement CA 99 48) as well as proof of MCS 90
■ Professional Liability/Errors & Omissions §7.03(C)	$1,000,000.00 per claim
☐ Crime Insurance §7.03(D)	$_____ Employee Theft/Dishonesty

	$_____ Computer Fraud $_____ Funds Transfer Fraud $_____ Client Coverage $_____Forgery or Alteration $_____Inside the Premises (theft of money and securities) $_____ Inside the Premises (robbery or safe burglary of other property) $_____ Outside the Premises $_____ Money Orders and Counterfeit Money City of New York is a loss payee as its interests may appear
■ Cyber Liability Insurance §7.03(E)	Up to $10,000,000 per occurrence (final limit to be set during contract drafting)
☐ [OTHER]	*[If other type(s) of insurance need to be required under the Contract, the Contracting Agency should (a) check the box and fill in the type of insurance in left-hand column, and (b) in this right-hand column, specify appropriate limit(s) and appropriate Named Insured and Additional Insured(s).]*
☐ [OTHER]	*[If other type(s) of insurance need to be required under the Contract, the Contracting Agency should (a) check the box and fill in the type of insurance in left-hand column, and (b) in this right-hand column, specify appropriate limit(s) and appropriate Named Insured and Additional Insured(s).]*
Section 10.07 – Liquidated Damages	
• Violation of Section 3.02(H), reporting subcontractors in the City's Payee Information Portal	**$100 per day**
• _____	**$_____**
Section 14.04 – Notice	
Department's Mailing Address and Email	

Address for Notices	
Contractor's Mailing Address and Email Address for Notices	