SECTION B5
BIDDERS MINIMUM QUALIFICATIONS

Introduction:

Due to the special nature of the Work required for the Project, the Bidder shall be required to submit, with its Bid, sufficient evidence, including completion of the Bidder's Minimum Qualifications Requirements Statement Form (attached), that it satisfies all of the following minimum qualification criteria ("Minimum Qualifications").

Minimum Qualifications:

1. The Bidder must have prior experience on at least three (3) Projects, each substantially completed within the last ten (10) years, and with a minimum three (3) years of experience performing similar work (in scope and magnitude) as described in this Contract.

2. In the event that the Bidder is an entity which was formed within five (5) years prior to the Bid Opening, NYCDEP may, in determining compliance with the Minimum Qualifications, consider prior projects completed by principals(s) of the Bidder while such principal was affiliated with another entity, subject to the following conditions:

2.A If the Bidder is relying on the prior experience of only one (1) of its principals, such principal must hold an ownership interest of 51% or greater in the entity submitting the Bid.

2.B If the Bidder is relying on the prior experience of more than one of its principals, each such principal must hold an ownership interest of 20% or greater in the entity submitting the Bid, and all such principals must collectively hold an ownership interest of 51% or greater in the entity submitting the Bid.

2.C If the Bidder is relying on the prior experience of any of its principals, each such principal must:

i. Have held a significant management role in the prior entity which he/she was affiliated, and

ii. Have been a principal of the entity submitting the Bid for a period of at least six months prior to the submission of the Bid or from the inception of the entity submitting the Bid.

3. In the event that the Bidder is a joint venture, one of entities in the joint venture must meet the Minimum Qualifications and hold an ownership interest of 50% or greater in the entity submitting the Bid.

4. Additional Project-Specific Required Minimum Technical Qualifications (if needed):

NA

5. Failure of the Bidder to submit sufficient evidence that it satisfies the Minimum Qualifications may result in a determination that the Bidder is non-responsive pursuant to the PPB Rules.

6. NYCDEP may independently evaluate the Bidder's qualifications and experience and deem the Bidder qualified, even if the Bidder has technically failed (based on the aforementioned requirements) to submit sufficient evidence and/or complete the Minimum Qualifications Form(s), and as a result, is responsive to the Minimum Qualifications requirements of this Bid.

FORM TO FOLLOW

BIDDER'S MINIMUM QUALIFICATIONS STATEMENT FORM

[CONTRACT NAME]

The Bidder must complete this form for each contract or project for which it will rely on to provide sufficient evidence of its prior contracting history to meet the Bidder Minimum Qualifications requirements specified above. Additional forms may be required to be completed and attached as part of the Bid in order to provide such evidence. All applicable fields of this form should be completed by the Bidder.

Contract/Project Name:	
Contract/Project Description:	
Contract/Project Value (Total Dollar Value): $	
Start Date:	Owner/Agency:
Completion Date:	Contact Name:
	Contact Title:
	Contact Email Address:
	Contact Telephone #:
Bidder's Role in Contract/Project:	

☐ If Bidder was a prime: ▪ Business name: ▪ Description/Nature of Work: ▪ Total Dollar Amount of Work: $	☐ If Bidder was a subcontractor: ▪ Business name: ▪ Description/Nature of Work: ▪ Total Dollar Amount of Work: $

☐ If Bidder was a joint venture: ▪ Business name: ▪ Description/Nature of Work: Total Dollar Amount of Work: $	☐ If principal of Bidder that completed work was a prime/subcontractor: ▪ Principal name: ▪ Prime/Sub Name: ▪ Description/Nature of Work: Total Dollar Amount of Work: $ ▪ Was principal lead Project Manager and/or principal with at least 25% ownership in entity which completed work? Yes ☐ No ☐ ▪ Does principal hold and maintain at least 51% ownership in entity submitting bid under this solicitation? Yes ☐ No ☐

Name: _____

Signature: _____

Date: _____