Environmental Protection

CONTRACT BB-236

CONTRACT DESCRIPTION – Reconstruction of Cyclone Degritters and Grit Washers at the Bowery Bay Wastewater Resource Recovery Facility

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Pre-Bid Meeting
DATE:10/05/2026
TIME: 10 AM

Scan the QR Code



DEP0027

After Scanning, Enter all requested information,
the completed list will be posted in PASSPort
Contract Number BB-236

OUTLINE

- SCOPE OF WORK
- LOCATION OF THE WORK
- EMERGENCY CONTACT
- CONTRACT TERM
- HEALTH AND SAFETY PLAN (HASP)
- WORKING HOURS
- PREVAILING WAGE
- M/WBE REQUIREMENT
- QUESTIONS
- ADDITIONAL INFORMATION FOR BIDDERS

SCOPE OF WORK

The Work under this Contract is to provide all necessary labor, parts, materials and equipment for the reconstruction of four (4) Cyclone Degritter Systems at the Bowery Bay WRRF Grit Building.

SCOPE OF WORK(Continue)

The Work under this Contract shall include, but not limited to the following:

- LOTO
- Demolition of four existing Cyclone Degritter Systems
- Installation of four new Cyclone Degritter Systems. Each system comprises of
    a. Two Cyclone Degritters
    b. One Grit Washer
    c. A 3HP Motor
    d. Monitoring Panel with Signal Interfaces to MCC Room
    e. Electrical Conduit and Wire
- Ensure new equipment and instrumentation are fully operational

LOCATION OF WORK

- The location of Work to be performed under this Contract is at the following Site:

Bowery Bay Wastewater Resource Recovery Facility
43-01 Berrian Blvd
Astoria, NY 11105

EMERGENCY CONTACT AND RESPONSE

The Contractor shall maintain a twenty-four (24) hour, seven (7) day a week service/emergency "call in line" utilizing a NYC area code or a toll-free telephone that is staffed by technically qualified personnel.

NYC Environmental Protection

CONTRACT TERM

The contract is for 618 CCDs.

WORKING HOURS and SIGN IN

"Normal Operation Hours" are defined as 7:00 AM to 3:00 PM on Mondays through Fridays, exclusive of holidays. Holidays include the following: New Year's Day, Martin Luther King Jr. Day, Presidents Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day and Christmas Day.

"Off Hours" are defined as 3:00 PM to 7:00 AM on Mondays through Fridays, on the holidays listed above and on weekends.

The Contractor and Subcontractor personnel shall sign an access log upon entering and exiting the sites, if applicable. Sign-in/sign-out sheets are for security and safety purposes only.

ENVIRONMENTAL HEALTH AND SAFETY PLAN (E-HASP)

Apparent low bidder must submit their health and safety plan (E-HASP) prior to the award of the contract.

PREVAILING WAGE

- This contract is subject to prevailing wage requirements under List Article 8 from Comptroller Determination of the NYS Labor Law.
- Workers must be paid the prevailing wage and supplement rates that are in effect (for each trade) at the time the work is performed
- NYC Comptroller's current certified payroll report forms (last updated September 2019) and DEP employee sign in sheets are required for all trade work performed under this contract.
- The prevailing wage titles anticipated under this Contract include, but are not necessarily limited to:

  a. Laborer
  b. Steam Fitter
  c. Millwright
  d. Painter
  e. Electrician

- To view the most recent Schedules, click on the link below

NYC Comptroller Prevailing Wage Schedules

Local Law 1 (LL-1): New York City M/WBE Program

The following M/WBE Participation Goals have been established for this contract

- 7% Total M/WBE participation requirement- Unspecified

- M/WBE firms must be certified by NYC Small Business Services. A directory of City Certified Firms is available on SBS website at www.nyc.gov/buycertified

- PASSPort will now require information related to the MWBE requirements to be submitted along with the bid/proposal. Additionally, there is a new Schedule B document. The revised Schedule B provides detail about how to enter the required information into PASSPort.

- The Contractor will be required to submit Quarterly M/WBE reports and Initial/Annual List of Subcontractors for compliance reporting in order to track progress towards meeting the goal.

Local Law 1 M/WBE Program Requirements

•The Contractor should also continue good faith efforts to seek opportunities for M/WBE participation during the life of the contract even if proposed M/WBE goals have been achieved.

•Note that under the City's M/WBE Program, suppliers do not count towards a Prime's M/WBE Utilization.

•Prime contractors that do not comply with LL-1 M/WBE goals on this contract are subject to penalties including but not limited to liquidated damages and a poor performance evaluation in PASSPort.

•Good Faith Efforts to subcontract work to M/WBEs will be required for all subcontractor approval requests of non-M/WBE subs.

Project Labor Agreement

- This contract is subject to the 2021 DEP Project Labor Agreement [‘PLA’] covering specified renovation and rehabilitation of DEP buildings and structures
- The successful bidder must be willing to assent to the terms of the PLA when requested prior to award of contract.
- ALL prospective bidders are advised to read the Notice to Bidders and the PLA very carefully prior to submitting a bid on this project.
- The local collective bargaining agreements referred to in the PLA as Schedule A collectively are available on a disk if requested by a prospective bidder from the ACCO.
- The PLA will require the contractor and subcontractors to work exclusively or primarily with trade labor referred by the various local unions referenced in the PLA.
- Any questions on the PLA may be submitted in writing in the same manner as other questions on the plans, specifications or other requirements of this bid.

Registration with the State Department Labor

- Effective December 30, 2024, all bids and proposals for construction projects must include a copy of the bidder or proposer's certificate of registration with the New York State Department of Labor (DOL). This requirement stems from Section 220-i of the Labor Law. Information on the DOL registration process and the portal to register can be found on the DOL's Contractor and Subcontractor **website**.

(https://dol.ny.gov/contractor-and-subcontractor-landing)

- Required on all projects subject to Article 8
- Failure to include the certificate with your bid will result in being found Non-Responsive

Additional information: To be submitted through Passport

New E-Bidding

Security Bid submission (Hard Copy) will not be accepted and will be deemed as Non-Responsive

Security Bid should be submitted electronically in **PASSPORT** : Date- 10/28/2026

(Please see the "Notice to bidders" for instructions)

Bid Submission in Passport- Date: 10/28/2026 by 10 AM

Bid opening: Date- 10/28/2026-- @ 2:00 PM

(If Applicable)

Payment Bond is required - 100%- which means that a payment bond is a type of surety bond issued to contractors which guarantee that all entities involved with the project will be paid. A payment surety bond is a legal contract, a type of bond, that guarantees certain employees, subcontractors, and suppliers are protected against non-payment

Questions should be submitted in Passport under the tab:

Discussion with Buyer

There **you can upload your questions and concerns pertaining to this Contract**

Please submit no later than 10/09/2026-by the close of business day (5 PM)

PASSPort

- All Bids/Proposals/Questions must be submitted in PASSPort
- For assistance in using PASSPort contact the MOCS at:
- MOCS Service Desk

Passport Discussion Forum Tab

- The Discussion with buyer tab is a forum to communicate directly in PASSPort with the RFx contracting agency after you have decided to respond to the RFx (i.e. clicked “Participate in RFx” button).
- PASSPort maintains and can display a record of all interactions between you and the agency.
- Indicate the Type of message you would like to send by selecting a category from the drop-down.
- Add a Subject line.
- Indicate the agency contact To whom you are sending this message by selecting from the drop-down menu.
- Compose your message in the textbox.
- Click the “Send” button to submit your message

PASSPort Helpful Links

PASSPort User Materials - MOCS (nyc.gov)

Vendor Enrollment Video

Vendor Account Management PDF

User Manual Finding Contracting Opportunities(RFx)

User Manual Responding to Contracting Opportunities(RFx)

E-Course Responding to Contracting Opportunities(RFx)

User Manual Contract Registration for Vendors

E-Course Contract Registration for Vendors

New Help Desk information:

Doing Business with the City of New York

To do business with the City of New York, organizations need to create a vendor account in the City's Payee Information Portal (PIP) (to get paid) and also in Procurement and Sourcing Solutions Portal (PASSPort) (for all other contracting actions, including completing vendor disclosures, finding and responding to contracting opportunities, signing the contract upon contract award, and much more). The Mayor's Office of Contract Services (MOCS) developed and maintains PASSPort.

Learn more about PASSPort and contracting with NYC – visit the MOCS website: Getting Started: An Introduction to Doing Business with the City of New York

To view contracting opportunities, visit the PASSPort Public Portal.

Notice to Bidders

Need Help or Have a Question?

- For assistance with **PIP**, please refer to the PIP website.

- For **PASSPort** learning resources, visit MOCS Learning to Use PASSPort.

For technical assistance when using **PASSPort**, submit an inquiry to the MOCS Service Desk.

- For assistance regarding **solicitations (RFx),** reach out to the soliciting City Agency via the email address listed for the relevant RFx in PASSPort, or post a question via the Discussion Forum of the RFx.

Thank you for your continued partnership - looking forward to continued success in this next phase in Elevating Procurement!