# NOTICE TO BIDDERS

Please be advised that pursuant to GML § 101(5) you are required to submit with your bid the names of subcontractors you intend to use to perform the following work on this contract, as well as the agreed-upon amount to be paid to each:

- plumbing and gas fitting;
- steam heating, hot water heating, ventilating and air conditioning apparatus; and
- electric wiring and standard illuminating fixtures.

The list of subcontractors is to be submitted in a separate sealed envelope by completing the attached "Subcontractors Identification Form" for any subcontractors intended to be used in any of the three trades listed above. If bidder intends to use its own forces for any of the above listed work, bidder should submit a signed statement to that effect. PLEASE NOTE: for any contract that is subject to M/WBE participation goals under Local Law 129, if the bidder's intention to use its own forces to do any of the above-referenced work would result in Bidder's failure to attain the Target Subcontracting Percentage identified in Schedule B (Subcontractor Utilization Plan), the bid will be non-responsive unless the bidder requests and obtains a Waiver of Target Subcontracting Percentage (Schedule B, Part III) in advance of bid submission. Failure to submit the completed Subcontractor Approval Form that includes the names of subcontractors and the agreed upon amounts to be paid to such subcontractors will render your bid non-responsive.

After the low bid is announced, the sealed list submitted by the low bidder will be opened and the names of the subcontractors will be announced. The sealed lists of subcontractors submitted by all other bidders shall be maintained by the Agency unopened unless such bidder shall become the low bidder (e.g., the initial low bidder is found non-responsive). All unopened lists of subcontractors shall be returned to the bidders unopened after contract award.

After bid submission, any change of subcontractor or agreed-upon amount to be paid to each shall require approval of the Agency upon a showing of a legitimate construction need which shall include, but not be limited to, a change in project specifications, a change in project material costs, a change to subcontractor status as determined pursuant to §222 (2)(e) of the Labor Law, or if the subcontractor has become otherwise unwilling, unable or unavailable to perform the subcontract.

# BIDDER'S IDENTIFICATION OF SUBCONTRACTORS

I hereby intend to use the following subcontractors (if any trade is not applicable, so note). If Bidder will be doing any of the below referenced work with its own forces, the Bidder should complete this form using its own name. If multiple subcontractors for any trade are proposed, bidder may submit multiple copies of this form.

**Please Note:** Bidder may satisfy any required M/WBE Subcontractor Participation Goals (stated in Schedule B) by proposing one or more subcontractors that are M/WBEs for any portion of the work to be performed by the below trades. **If any of the work in the trade categories below is split between two or more subcontractors, provide a description of the work to be performed by each subcontractor.**

**1. PLUMBING AND GAS FITTING CONTRACTOR(S):**

_____
(Print Name)
Agreed amt. to be paid to subcontractor: $_____

_____
(Print Name)
Agreed amt. to be paid to subcontractor: $_____

_____
(Print Name)
Agreed amt. to be paid to subcontractor: $_____

**Description of plumbing work for each sub if split**

_____
_____
_____
_____
_____
_____

**2. HVAC CONTRACTOR(S):**

_____
(Print Name)
Agreed amt. to be paid to subcontractor: $_____

_____
(Print Name)
Agreed amt. to be paid to subcontractor: $_____

_____
(Print Name)
Agreed amt. to be paid to subcontractor: $_____

**Description of HVAC work for each sub if split**

_____
_____
_____
_____
_____
_____

**3. ELECTRICAL CONTRACTOR(S):**

_____
(Print Name)
Agreed amt. to be paid to subcontractor: $_____

_____
(Print Name)
Agreed amt. to be paid to subcontractor: $_____

_____
(Print Name)
Agreed amt. to be paid to subcontractor: $_____

**Description of electrical work for each sub if split**

_____
_____
_____
_____
_____
_____

_____
(Bidders Signature) (Print Name)

_____
(Address)

_____
(Title) (Phone #) (Fax #) (Date)