

New Help Desk information:

Doing Business with the City of New York

To do business with the City of New York, organizations need to create a vendor account in the City's [Payee Information Portal \(PIP\)](#) (to get paid) and also in [Procurement and Sourcing Solutions Portal \(PASSPort\)](#) (for all other contracting actions, including completing vendor disclosures, finding and responding to contracting opportunities, signing the contract upon contract award, and much more). The Mayor's Office of Contract Services (MOCS) developed and maintains PASSPort.

Learn more about PASSPort and contracting with NYC – visit the MOCS website:
[Getting Started: An Introduction to Doing Business with the City of New York](#)

To view contracting opportunities, visit the [PASSPort Public Portal](#).

Note: A PASSPort account is required to respond to solicitations (RFx). Organizations looking to respond to Health and Human Services (HHS) solicitations need to have an approved HHS Prequalification Application in PASSPort.

Need Help or Have a Question?

- For assistance with **PIP**, please refer to the [PIP website](#).
- For **PASSPort** learning resources, visit [MOCS Learning to Use PASSPort](#).

For technical assistance when using **PASSPort**, submit an inquiry to the [MOCS Service Desk](#).

- For assistance regarding **solicitations (RFx)**, reach out to the soliciting City Agency via the email address listed for the relevant RFx in PASSPort, or post a question via the Discussion Forum of the RFx.

Thank you for your continued partnership - looking forward to continued success in this next phase in Elevating Procurement!