



July 2, 2021

ADDENDUM #1

RE: Stabilization Beds Open-Ended Request for Proposals

EPIN: 07121P0124

Pursuant to Sections 3-02 (i) and 3-16 (o) (2) of the Procurement Policy Board (PPB) Rules, the Department of Homeless Services is issuing **Addendum #1** to the Stabilization Beds Open-Ended Request for Proposals (RFP), EPIN 07121P0124.

I. Revisions to PASSPort

II. Revisions to the RFP

I. REVISIONS TO PASSPort
EPIN: 07121P0124

Please be advised that PASSPort is revised as described below. All new language is bolded and underlined. Language that is crossed out is being deleted from the Request for Proposals.

The RFX settings in the Setup tab of the Prepare RFX has been revised. Please see below and in PASSPort:

1. Agency Contact Email: ~~accoprocurements@dss.nyc.gov~~ **ACCOContractPlanning@dss.nyc.gov**
2. Stabilization Beds Pre-Proposal Conference Date: ~~7/6/2021~~ **7/14/2021**

Join from the meeting link

<https://nyc-dss.webex.com/nyc-dss/j.php?MTID=md07173f1a7015d7ff8b3b79109098d46>

Join by meeting number

Meeting number (access code): 173 243 6934

Meeting password: tP2pp3NAGj6

Tap to join from a mobile device (attendees only)

+1-646-992-2010, 1732436934## United States Toll (New York City)

+1-408-418-9388, 1732436934## United States Toll

Join by phone

+1-646-992-2010 United States Toll (New York City)

+1-408-418-9388 United States Toll

Join from a video system or application

Dial 1732436934@nyc-dss.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

II. REVISIONS TO THE RFP
EPIN: 07121P0124

Please be advised that the subject Request for Proposals is revised as described below. All new language is **bolded and underlined**. Language that is crossed out is being deleted from the Request for Proposals.

Page 2 of the Scope of Work, Basic Information, is revised as follows:

Basic Information

Anticipated Contract Term	5 years with one 4-year renewal option
Eligibility to Propose	• To propose for this RFP, the proposer should be a nonprofit organization.
Anticipated Funding and Payment Structure	• Anticipated total maximum available funding: as needed through the course of this RFP. • Anticipated maximum startup funding to be negotiated. • Number of awards is to be determined, but DHS estimates that there will be as many as five or more awards spread over the next fiscal year.
Questions Regarding this RFP	• Questions regarding this RFP must be transmitted in writing to the Agency Contact Person. • Substantive information /responses to questions will be released in an addendum to the RFP to all organizations that are prequalified to propose to this RFP, unless in the opinion of the Agency, the question is of proprietary nature.
<u>Proposing for Multiple Sites</u>	<u>If the proposal includes multiple sites, it must include a narrative for each individual site. The proposer must also submit individual budgets for each site proposed. For any contract resulting from a multiple site proposal, DHS shall execute an agreement which allows multiple sites to be monitored separately.</u>
Subcontracting Information	Subcontracting is permissible under the following conditions: • The proposer would identify any proposed subcontract in the proposal. • All contractors and sub-contractors shall be subject to DHS approval before expenses are incurred and payments made.