



August 30, 2024

## **ADDENDUM #5**

Re: Provision of Transitional Congregate Housing for HASA Clients  
**EPIN: 06924P0011**

Pursuant to Section 3-03 of the Procurement Policy Board (PPB) Rules, the Human Resources Administration is issuing Addendum #5 to the Provision of Transitional Congregate Housing for HASA Clients RFx.

- I. Revision to PASSPort**
- II. Revision of Scope of Work**

## I. Revision to PASSPort

Please be advised that PASSPort is revised as described below. All new language is **bolded and underlined**.

- The prepare RFX Questionnaire tab, Demonstration of Site Control and Facility Requirements is revised as follows:

### Question 1

*In approximately 3,000 words or less, describe in detail the proposed approach to having control of the proposed site for a minimum of the initial five (5) years, based on the criteria detailed in this section of the RFX. Include in the proposed approach the following:*

- *In addition to possessing a Certificate of Occupancy, Temporary Certificate of Occupancy, or Letter of No Objection at the time of the award, ensure that the facilities have a minimum of fifteen (15) units that are ready for immediate occupancy.*
- *Ensuring neighborhoods are located in close proximity to public transportation and accessible to other amenities like grocery stores, pharmacies and other retail, health care and other community-based services.*
- *Ensuring buildings are situated with elevators or that the units are not located higher than two (2) floors above ground level. Ensuring buildings are situated with common lounge areas.*
- *Ensure studios or one (1) bedroom apartment units are minimally equipped with beds, including mattress and box spring, dresser and side table in the bedroom; sofa and coffee table in the living room; table and chairs for the dining room; pots, pans, dishes, cups, utensils and a stovetop, microwave oven, cabinets, drawers, refrigerator (at least 4.2 cubic feet), and a closet. The proposer would also provide pillows, bed linens, towels, shower curtains and hooks, etc.*
- *Have units that contain private full bathrooms for each studio or one (1) bedroom apartment.*
- *Have a separate bedroom area with a minimum of 150 square feet of clear floor space. **Buildings with units below 150 square feet can be proposed; however, units cannot be less than 80 square feet. Proposals in this instance should be submitted with information concerning (i) the total number of proposed units below 150 square feet; (ii) the square footage of each unit below 150 square feet; and (iii) whether clients with a mobility impairment can be accommodated.***

## II. Revision of Scope of Work

Please be advised that the Scope of Work is revised as described below. All new language is **bolded and underlined**.

- Section II of the RFx, on page 8 letter B. Demonstration of Site Control and Facility Requirements, 1. Program Expectations, Facility Requirements, vii. is revised as follows:  
  
vii. Have housing units with a separate bedroom area with a minimum of 150 square feet of clear floor space. **Buildings with units below 150 square feet can be proposed; however, units cannot be less than 80 square feet. Proposals in this instance should be submitted with information concerning (i) the total number of proposed units below 150 square feet; (ii) the square footage of each unit below 150 square feet; and (iii) whether clients with a mobility impairment can be accommodated.**